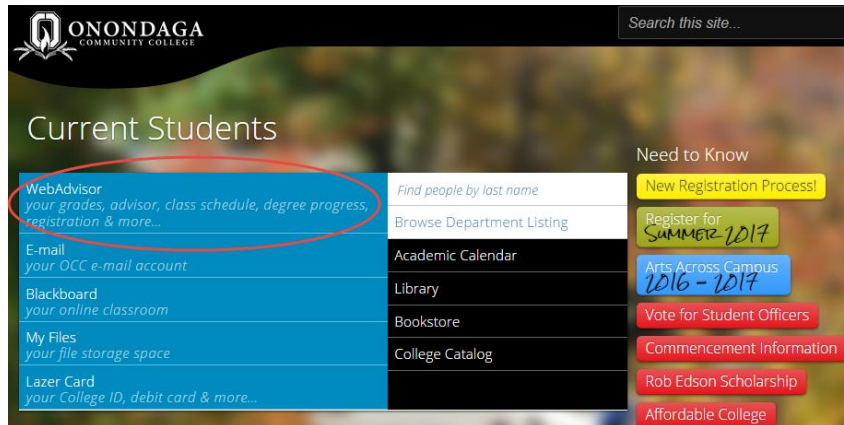
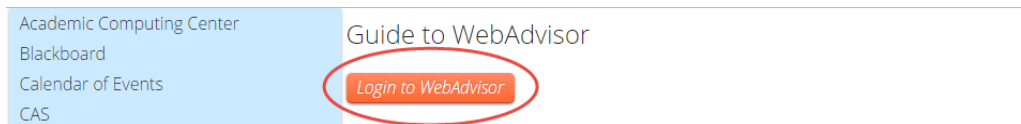


# Log into OCC Account for First Time

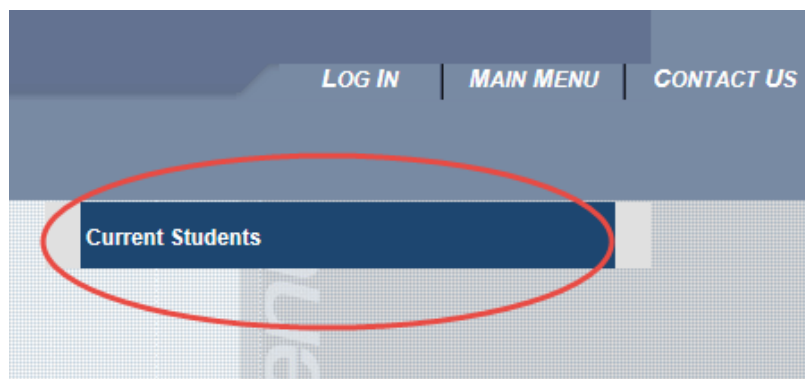
1. First, go to **www.students.sunyocc.edu**
2. Click on **Web Advisor**



3. Click on **Login to Web Advisor**

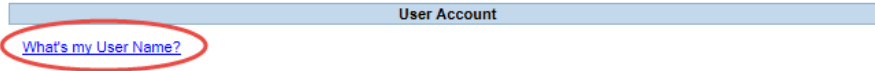


4. Click on **Current Students**



5. Click on **What's my User Name?**

The following links may display confidential information.



6. Enter your **last name** and **OCC student ID** or **social security number** then click **Submit** to view your username

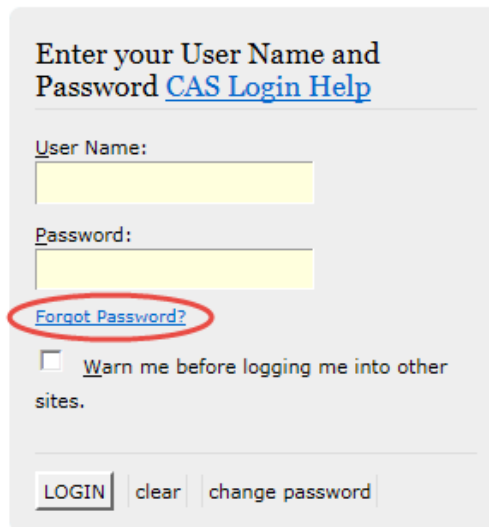
A form titled "What's my User Name?". Below the title is the instruction: "In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers." Below this is the text "\* = Required". There are three input fields: "Last Name\*", "SSN", and "College ID #". A red double-headed arrow points from the "SSN" and "College ID #" fields to a box containing the text "Only enter one". At the bottom right of the form is a "SUBMIT" button, which is circled in red.

7. Once you receive your username, click **Log In**

**Here's Your User ID**



8. Proceed to click **Forgot Password?** under the log-in boxes



Enter your User Name and Password [CAS Login Help](#)

User Name:

Password:

[Forgot Password?](#)

Warn me before logging me into other sites.

9. Enter your user name and the RECAPTCHA code and click **Submit**



 **Forgot Your Password?**

 Enter your User Name to reset your password.

User Name:

Please enter the following text:

10. Answer the security questions to proceed

11. Follow the instructions to create a new password then click **Submit**

**Change Your Password**

**Password Requirements and Restrictions**  
Your new password must:

- > be at least 8 characters
- > contain one lowercase letter
- > contain one upper case letter
- > contain one number
- > **not** contain: double quotes ", less than sign <, at symbol @, ampersand &, plus sign +

For security reasons, you will also need to provide the following information.

User Name:  
[Redacted]

New Password:  
[Yellow Input Field]

Confirm New Password:  
[Yellow Input Field]

[clear](#)

12. During your first time logging in with your user name and password, you will be prompted to create a security question

13. Log in with your user name and new password

**Central Authentication**

Enter your User Name and Password [CAS Login Help](#)

User Name:  
[Yellow Input Field]

Password:  
[Yellow Input Field]

[Forgot Password?](#)

Warn me before logging me into other sites.