

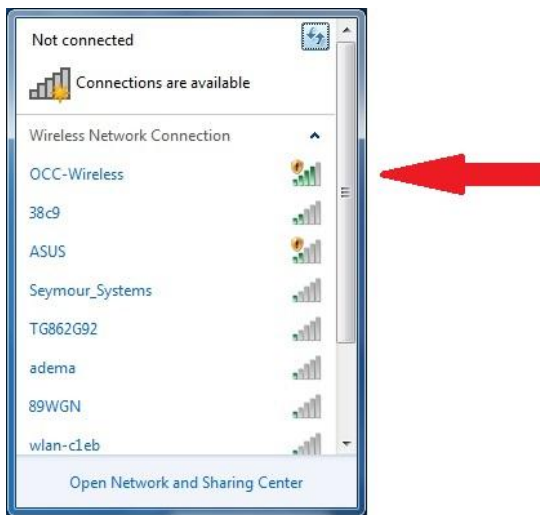


OCC-Wireless Networking Instructions

Please see Appendix at the end of this document for additional customer support information.

OCC-Wireless Networking

Step 1 - Connect to **OCC-Wireless**:



Step 2- Depending on your device, you may be immediately brought to our Welcome page. If not, please open a web browser and you should see the *Welcome to OCC Network Page*. See below.

Select **Please click here to connect to the network**. This will take you to our *Portal Page*.





OCC-Wireless Networking Instructions

Step 3- The Portal Page.

The portal is divided into two sections, see below:

- *OCC Employee and Student Login* – Please enter your OCC username, password, and Accept the Registration.
 - Please Note: You will be prompted to re-register every 180 days. **Proceed to Step 4.**
- *Guest Registration* – Guests will need to enter First Name, Last Name, Mobile Phone Number, Mobile Service Provider, and Accept the Registration. A verification code will be sent as a text message (SMS) for entry into your mobile device.
 - Please Note: You will be prompted to re-register every 5 days. **Proceed to Step 6.**

A screenshot of the OCC Registration Center portal page. At the top left is the Onondaga Community College logo. Below it is a blue banner with the text 'Welcome to the OCC Registration Center'. The main content area is divided into two sections: 'OCC Employee and Student Login' and 'Guest Registration'. The 'OCC Employee and Student Login' section has two input fields: '*User Name:' and '*Password:', each with a text box, and a 'Login' button below them. The 'Guest Registration' section has a 'Register' button.



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OCC Employee and Student Login

Step 4- *OCC Employee and Student Login.*

- Enter your **OCC User Name** and **Password** and then Select **Login**.

The screenshot shows the OCC Registration Center interface. At the top is the Onondaga Community College logo. Below it is a blue bar with the text "Welcome to the OCC Registration Center". A message states: "You have been **denied** network access because you have entered invalid credentials. To obtain network access, please contact the network administrator for assistance at [Example Information Technology Services](mailto:helpdesk@example.com) helpdesk@example.com xxx.xxx.xxxx". A red error message "Invalid User Name or Password" is displayed above the login form. The form has two tabs: "OCC Employee and Student Login" (selected) and "Guest Registration". Under the selected tab, there are fields for "User Name" (containing "a.user") and "Password" (masked with dots). A "Login" button is below the password field. A "Register" button is under the "Guest Registration" tab. Three red arrows point to the "User Name" field, the "Password" field, and the "Login" button.

OCC Employee and Student Login

Step 5- Agree to the **Acceptable Use Policy** and select **Complete Registration**.

Now proceed to Step 9.

The screenshot shows the same OCC Registration Center interface. Below the "Welcome to the OCC Registration Center" bar, a message states: "By registering to the network, you are **agreeing** to the terms and conditions explained in the OCC Wireless Acceptable Use Policy". A scrollable box titled "OCC's Acceptable Use Policy" contains the following text: "Onondaga Community College (OCC) has implemented this policy to appropriately manage, maintain, and monitor the use of its computer systems. This policy applies to all students, faculty, staff, contractors, visitors and others who have access to college information and who are authorized by OCC to use its computer systems. Users are expected to behave in a responsible, ethical, and legal manner. Users are responsible at all times for the appropriate use of OCC's computer systems including, but not limited to, the following: **Compliance:** Users are required to comply with all applicable OCC policies, procedures, standards, guidelines; and municipal, state, and federal laws, rules, and regulations." Below the policy text is a checkbox labeled "*I agree to the Acceptable Use Policy". A "Complete Registration" button is below the checkbox. Two red arrows point to the checkbox and the "Complete Registration" button. Below the button, a note says: "Please press the Complete Registration button only once."



OCC-Wireless Networking Instructions

Guest Registration

Step 6 - Guest Registration.

Select **Register**.

The screenshot shows the OCC Registration Center interface. At the top is the Onondaga Community College logo. Below it is a blue banner with the text "Welcome to the OCC Registration Center". The main content area is divided into two sections: "OCC Employee and Student Login" and "Guest Registration". The "OCC Employee and Student Login" section contains fields for "User Name:" and "Password:" with a "Login" button below them. The "Guest Registration" section contains a "Register" button, which is highlighted with a red arrow pointing to it from the right.

Guest Registration

Step 7 – Enter your First Name, your Last Name, your ten-digit Mobile Phone Number (ex. 1234567890), and your Mobile Service Provider.

Agree to the **Acceptable Use Policy** and Select **Complete Registration**.

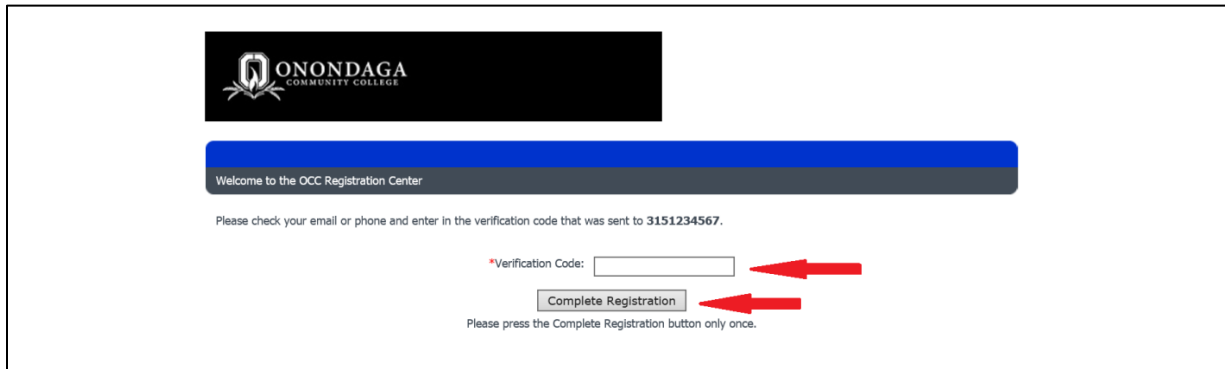
The screenshot shows the registration form in the OCC Registration Center. At the top is a blue banner with the text "Welcome to the OCC Registration Center". Below it is a paragraph of text: "By registering to the network, you are **agreeing** to the terms and conditions explained in the OCC Wireless Acceptable Use Policy. You will be **required** to enter in a verification code that will be sent to your specified contact information (Standard text messaging rates may apply).". Below this is a scrollable area titled "OCC's Acceptable Use Policy" containing the full text of the policy. Below the policy is the registration form with the following fields: "*First Name:", "Middle Name:", "*Last Name:", "*Mobile Phone Number:", and "*Mobile Service Provider:" (with a dropdown menu showing "AT&T"). Below these fields is a checkbox labeled "*I agree to the Acceptable Use Policy". At the bottom of the form is a "Complete Registration" button, which is highlighted with a red arrow pointing to it from the right. Below the button is the text "Please press the Complete Registration button only once."



OCC-Wireless Networking Instructions

Guest Registration

Step 8 – Enter the **Verification Code** (which is case-sensitive) you received in the text message sent to your mobile device and select **Complete Registration**.

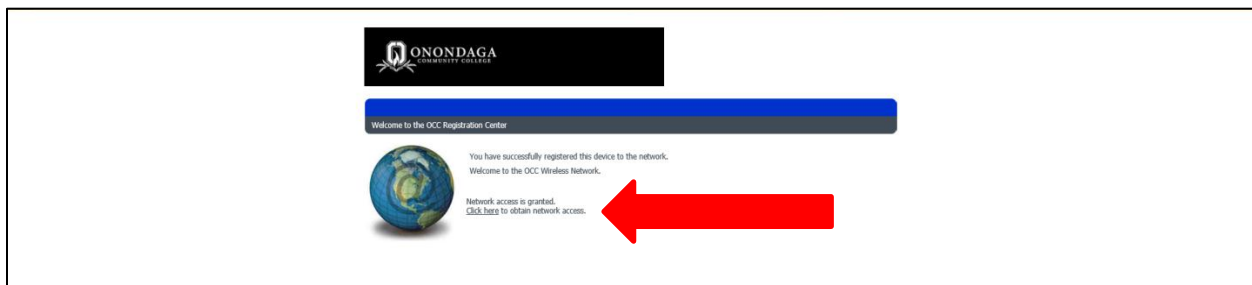


OCC-Wireless Networking

Step 9 – *Network Registration in Progress* screen.



Step 10 – *Welcome to The OCC Network* screen. Click on the **Click Here** link below to begin using your browser and the OCC-Wireless Network.





OCC-Wireless Networking Instructions

APPENDIX:

- Customer Support is available through the OCC Academic Computing Center Lab, located in Coulter Library, Room C214. Please see link below for the latest lab information.
 - [OCC Academic Computing Center \(ACC\)](#)
 - [OCC Academic Computing Center \(ACC\) Schedule](#)
- The **OCC-Wireless Network** is compatible with most wireless-ready computing devices. Users should be aware that there may be security and privacy risks inherent in the use of wireless communications.