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**Student Name:** ___________________________  **Student ID #:** __________________________

**Advisor Name:** ___________________________

**Date of Expected Completion (Circle one):**  
- **August**  
- **December**  
- **May**  

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### REQUIREMENTS

<table>
<thead>
<tr>
<th>Courses</th>
<th>Credits</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English Language Arts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Credits</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Mathematics</strong></td>
<td>3 Credits</td>
<td></td>
</tr>
<tr>
<td><strong>Social Science</strong></td>
<td>3 Credits</td>
<td></td>
</tr>
<tr>
<td><strong>Natural Science</strong></td>
<td>3 Credits</td>
<td></td>
</tr>
<tr>
<td><strong>Humanities</strong></td>
<td>3 Credits</td>
<td></td>
</tr>
<tr>
<td><strong>College Degree Program Requirements</strong></td>
<td>6 Credits</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL: 24 Credits**

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For Registration Certification

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**I understand these requirements and the information provided regarding them.**

_________________________________________  ________________

Student Signature            Date

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**I have reviewed the certification requirements with this student.**

_________________________________________  ________________

Advisor Signature            Date

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**IMPORTANT INSTRUCTIONS:**

1. Have this form completed with the assistance of your curriculum advisor or by going to the Counseling Department;
2. Fill out the application for the New York State High School Equivalency Diploma available in the Counseling Department.
   a. **Signature of parent/guardian required if under age 18**
3. Bring in a $10 certified check or money order payable to NY State Education Department.
4. **Take all three of the above to Student Central**, which will give the materials to Angela Weeks in Certification and Records to fill out the College Credit Certification form, attach the college seal and an official OCC transcript and mail all the items to Albany...
5. Do so IMMEDIATELY! It could take several months to get the GED back from Albany. **As soon as you receive the GED from Albany, please bring it to Student Central so that it can be officially recorded.**

The Counseling Department is available for assistance if there is confusion about any of the steps involved in earning the High School Equivalency Certification at OCC. (Students under the age of 19 no longer need the verification form from their last attended high school though it is still indicated on the SUNY application instruction sheet.)
HIGH SCHOOL EQUIVALENCY CERTIFICATION
COURSE REQUIREMENTS

ENGLISH LANGUAGE ARTS: Six (6) credit hours must be completed. These electives may be selected from the following: ENG 103, ENG 104, COM 102. English Literature and Creative Writing courses may also be used. ESL courses may be applied to this category.

MATHEMATICS: Any three (3) credits of MAT electives may be applied to this category. BUS 102 (Business Math) or BUS 219 (Business Statistics) may also be used.

NATURAL SCIENCE: Three (3) credits required. Any course with a BIO, CHE, GEO, PHY or SCI prefix may be selected. Lab sciences are fine but not required.

SOCIAL SCIENCE: Three (3) credits must be completed from ANT, ECO, GEG, HIS, POS, PSY, OR SOC. Labor Studies (LBR) course may also be used in this category.

HUMANITIES: A three (3) credit Humanities elective must be completed and may be selected from the following subjects: ART 105 - 106, MUS 103 – 104 (the only MUS and ART courses allowed), COM 101, 201, 203, any PHI, English literature courses (200 level), or Modern Foreign Language.

COLLEGE DEGREE PROGRAM REQUIREMENTS: Six (6) credits. This category refers to any other credit courses needed for the degree or certification at OCC that aren’t already being used to fulfill another category.