

APPLYING FOR "IN-COUNTY/IN-STATE" RESIDENCY STATUS

New York State residents may apply for "In-County" status by proving permanent residence in New York State for **one year**, and Onondaga County residence for a minimum of **six months immediately preceding the semester of enrollment**. The legal residence of an applicant 23 years of age or younger, who is claimed by a parent as a dependent, is considered to be the address of the parent.

Students requesting review must complete the attached affidavit and provide **BOTH THE MANDATORY INFORMATION LISTED BELOW AS WELL AS ANY TWO FORMS OF SUPPLEMENTAL INFORMATION**. A review of residency status will only be conducted after receipt of all required documentation. Failure to provide this documentation will result in the denial of any request for a change in residency.

MANDATORY INFORMATION

1. Legal proof of age – Driver's license, birth certificate, or passport.
2. For students twenty-three years of age or younger, a copy of the **FIRST PAGE ONLY** of the parent or guardian's **STATE AND FEDERAL** income tax return for the year immediately preceding the request for change.
3. One copy of the **FIRST PAGE ONLY** of the student's State and Federal Income tax return for the year immediately preceding the request for change.
4. If applicable, military orders.
5. If applicable, alien registration card or Resident VISA.

SUPPLEMENTAL INFORMATION

Please provide **TWO** forms of Supplemental Information listed below. If you are currently being charged "Out of State" rates, this documentation must be dated **ONE YEAR** prior to the start of the semester for which you wish to be considered. If you are currently being charged "Out of County" rates this documentation must be dated **SIX MONTHS** prior to the start of the semester for which you wish to be considered.

1. If you rent, a copy of your lease. If you own, a copy of your mortgage statement.
2. Copy of Onondaga County Tax document for the past year.
3. Utility bills – electric, phone, cable, car or medical insurance showing the address listed on your application.
4. Bank Statement showing the address listed on your application.
5. Voter registration card.

THE COMPLETED AND NOTARIZED AFFIDAVIT AND COPIES OF ALL REQUESTED DOCUMENTATION SHOULD BE SUBMITTED TO STUDENT CENTRAL IN THE GORDON STUDENT CENTER.

**ONONDAGA COMMUNITY COLLEGE
AFFIDAVIT OF NEW YORK STATE AND/OR ONONDAGA COUNTY RESIDENCY**

BIOGRAPHICAL INFORMATION

Last Name _____ First Name _____ MI _____

Student ID _____ Social Security# _____ - _____ - _____

Address _____

City _____ State _____ Zip _____

Telephone No. Home _____ Cell _____

Length of time at this address _____ (If less than 3 years, list prior addresses below)

FROM	TO	STREET	CITY	STATE
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Age _____ Date of Birth _____ Marital Status _____

Citizenship: US _____ Other _____ VISA Type _____

If a Permanent resident of the U.S., Alien Registration # A _____ Date Issued ____/____/____

Driver's License No. _____ Date Issued _____ State _____

Are you a registered voter Yes _____ No _____ State _____ Registration Date ____/____/____

Have you ever received financial aid from NYS TAP or other scholarships? Yes _____ No _____

FINANCIAL INFORMATION

1. Did you file federal or state income tax returns?

Last year: Federal - Yes _____ No _____ State - Yes _____ No _____

2. If you are age 23 or younger, were you claimed as a dependent on your parent's federal or state income tax return?

Last year: Yes _____ No _____ Over age 23 _____

IF YOU ANSWERED YES TO QUESTION 2, THE FOLLOWING INFORMATION MUST BE COMPLETED BY THE PERSON WHO CLAIMED OR WILL CLAIM YOU AS A DEPENDENT FOR INCOME TAX PURPOSES.

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Telephone No. _____ Business No. _____

Length of time at this address _____ Citizenship US _____ Other-Please specify _____

I DO HEREBY AFFIRM THAT THE ABOVE INFORMATION PROVIDED IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

Signature _____ Date _____

(Signature of parent or individual claiming you as a dependent)

