

Onondaga Community College
 College Leadership Council
 September 9, 2016
 2:00pm-4:00pm
 Whitney 210

Members Present:

Mike Borsz, Lori Doyle, Sandy Klinzman, Mark Manning, Michael Phelps, J.T. Ryan, Tim Stedman, Julie White, Ph.D., Daria Willis, Ph.D.

Guests Present:

Agatha Awuah, Ph.D., Jennifer Bergamo, Anne Deland, Jeanine Eckenrode, Nancy Gabriel, Buffy Quinn, Nina Tamrowski, Scott Titus, Larry Weiskirch, Ph.D.

Staff Present:

Elyse McNamara, Wendy Tarby

Minutes:

Item	Presenter	Main Point of Discussion	Outcome	Follow-up Actions
Shared Governance Presentation	Nina Tamrowski	Professor Tamrowski kicked off the 2016-2017 College Leadership Council meetings with a presentation on shared governance, focusing on: <ul style="list-style-type: none"> • What is shared governance; • Its role in the community college setting; • How different constituencies at OCC fit into our governance structure; and • Lastly, where does shared governance go wrong, and key indicators of good governance. 	Council members and guests asked questions and engaged in discussion revolving around policy vs. procedure; which belongs in governance vs. what belongs in operational plans; and what can be done to help mitigate the confusion of the two in the future.	Council members are charged with the following for the September 23rd meeting: <ul style="list-style-type: none"> • Consider and be prepared to discuss the shared governance discussion questions (below); • Gather constituent feedback regarding the questions, to supplement/inform the Council discussion; • Review the CLC Bylaws.
College Leadership Council Structure	Wendy Tarby	Council members were given a brief overview of the College Leadership Council resources (webpages and shared drive), and how the Council and Committees fit	<ul style="list-style-type: none"> • Council members were asked to direct any questions regarding the <i>Proposal Development and Flow</i> 	N/A

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		into the shared governance structure at the College: <ul style="list-style-type: none"> • Ms. Tarby reviewed the <i>Proposal Development and Flow</i> document, detailing how grass-roots efforts can flow through different channels throughout the College, including the Council. • The Council reviewed its 2016-2017 Working Agenda. 	process or the Council's work to Elyse McNamara and/or Wendy Tarby. <ul style="list-style-type: none"> • The first three Council meetings will serve as retreat/orientation. 	
Committee Charges	Wendy Tarby	Ms. Tarby presented the drafted 2016-2017 Committee charges for Council review and approval.	The Council approved and formally charged the: <ul style="list-style-type: none"> • Institutional Effectiveness Committee; • Programs and Academic Support Committee; • Student Experience Committee. 	The three College Committees will present a timeline/schedule of activities to the Council for review at the October 28 th meeting.
Achieving the Dream Charges	Anne Deland	Achieving the Dream (AtD) Co-chair Deland shared the official 2016-2017 charges for: <ul style="list-style-type: none"> • Core Team • Data Team • Developmental Education Team • First Year Team 	The Council will again serve as the Steering Committee for AtD for 2016-2017.	All of the AtD teams will present a timeline/schedule of activities to the Council for review at the October 28 th meeting.

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Open Forum	All Members	Co-chair Ryan explained to the Council that an open forum will be included at the end of each CLC agenda this year. The goal of the open forum is to open an additional avenue for bottom-up efforts and help sort through policy vs. procedure issues.	The following topics were discussed during open forum: <ul style="list-style-type: none"> • Organizational charts have been missing for some time now; is there an estimated completion date for them? • Does the College have a policy for cancelling classes from the master schedule; if so, what is it? 	<ul style="list-style-type: none"> • Dr. Julie White will bring org. chart questions and concerns to Executive Council for more information. • Class cancellation policy is currently under review by the Provost.

Shared Governance Discussion Questions:

- Is it clear who is to be consulted, who makes what decision, and who must approve?
- What does each constituency expect from effective shared governance? What are the benchmarks of good governance? How do these definitions and expectations differ?
- How can we link our shared governance structures and functions to outcome successes or to goals achieved?
- Do you believe you receive sufficient information to participate in making good recommendations to the President? Is the information presented in an easily understandable form?
- How can this structure encourage sharing governance with faculty, administrators and staff?
- How do we share information about the strategic priorities of the college?
- Suggestions for improving shared governance?