

Onondaga Community College

Financial Responsibility Agreement for _____ Term

- By registering for classes at Onondaga Community College, I acknowledge and agree that:
 - I am at least 18 years of age or the parent/legal guardian of a student under the age of 18.
 - I am financially responsible for all charges related to my registration and housing.
- I understand that if I decide not to attend the courses, which I am registering for, that it is my responsibility to drop the course(s) by the due date to avoid any financial liability.
- I understand that if **full** financial payment has not been made by the due date, a "hold" will be placed on my student record restricting me from registering, and/or obtaining a diploma or transcript until the account is paid in full.
- I understand that if my financial aid is reduced or cancelled, I am responsible for all charges on my account.
- I understand that Onondaga Community College and any third parties working on the college's behalf may use an automated calling system and a pre-recorded message to contact me by phone regarding any outstanding account I have to any phone number I have provided to the college.
- I understand that if any portion of my account remains unpaid after 30 days I will be responsible for any late payment fees assessed to my account.
- I understand that if any portion of my account remains unpaid at the end of the semester, my account will be forwarded to a collection agency.
- I understand that in the event the college engages a collection agency or takes legal action for any account balance due, I will be responsible for any and all charges owed which may include collection costs, litigation costs and/or attorney fees.
- I understand that the college will electronically post my 1098-T form (Tuition Statement) to my WebAdvisor account so I can download the form for tax purposes. If I need a paper copy I can contact Student Central at (315) 498-2000 to request a paper copy be sent to the address of record. The college will continue to maintain the 1098-T form on my WebAdvisor account indefinitely. I understand that I am responsible for providing the college with my valid social security number and any updated contact information via WebAdvisor or in person at Student Central. I understand that a computer with internet capabilities is necessary to access my 1098-T form. The duration of this consent shall continue indefinitely or until the college is notified in writing that the consent is withdrawn.

Federal Student Financial Aid Permission Statement (for Federal Financial Aid recipients ONLY):

- By registering for classes:
 - I give OCC permission to use my federal student aid - Pell Grant, SEOG, Direct Student Loan - to pay any current charges that I incur for educationally related activities and any other institutional charges related to my attendance.
- I understand that at any time I may contact the Student Accounts Office to revoke this permission regarding the use of my federal student aid.

Student Signature

Date

Printed Student Name

Student ID Number

The information below must accompany all registrations for students under the age of 18.
If you are under the age of 18 your registration will not be entered without this form!

Printed Parent/legal guardian name

Parent/legal guardian address (street, city, state, zip)

Parent/legal guardian signature

Parent/legal guardian social security number